



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
 TeleFax No. 7354979

**PURCHASE ORDER NO. 2017-171**

Supplier: <b>MANARA MARKETING</b>	Date: July 7, 2017
Address: <u>15 Aster St., Greenpark Village</u> <u>Cainta, Rizal</u>	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Bldg III	Delivery Term: Within 15 calendar days from receipt of NTP
Date of Delivery: Within 15 calendar days upon receipt of PO	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		<b>Airconditioning Supplies</b>			
	tanks	• R410a, 11.3	6	4,482.00	26,892.00
	tanks	• R22, 13.6	4	3,856.00	15,424.00
	pcs	• Capacitor, 30mfa, 370 VAC	5	260.00	1,300.00
	pcs	• Capacitor, 35mfa, 370VAC	5	300.00	1,500.00
	pcs	• Capacitor, 55mfa, 370VAC	5	416.00	2,080.00
	pcs	• Capacitor, 40mfa, 370VAC	5	325.00	1,625.00
	pcs	• Capacitor, 45mfa, 370VAC	5	364.00	1,820.00
	pcs	• Capacitor, 50mfa, 370VAC	5	390.00	1,950.00
	pcs	• Capacitor, 160A 3 Phase circuit breaker	1	8,937.00	8,937.00
	pcs	• Capacitor, 125A 3 Phase circuit breaker	1	6,291.00	6,291.00
	pcs	• Capacitor, 20A bolt-on, 3-pole	5	1,997.00	9,985.00

(Total Amount In Words)  
**Seventy Seven Thousand Eight Hundred Four Pesos only** **77,804.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: MIKE F. BARILLO  
 Signature over Printed Name of Supplier  
7-18-17  
 Date

Very truly yours,  
ATTY. ANDREA CELENE M. MAGTALAS  
 Director IV, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by: <u>JEFFREY GALARPE</u> OIC-Accounting Division	OS No : <u>021611012017-07-12816</u> Amount : <u>₱ 77,804</u> Date : <u>07/14/17</u>
---------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

July 7, 2017

**MS. ASTER FORTEZA**  
MANARA MARKETING  
15 Aster St., Greenpark Village  
Cainta, Rizal

**Dear Ms. Forteza:**


We are pleased to inform you that the project "*Supply and Delivery of Airconditioning Supplies*" is hereby awarded to your company in the amount of Seventy Seven Thousand Eight Hundred Four Pesos only (Php77,804.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
**ATTY. ANDREA CELENE M. MAGTALAS**  
Director IV, Administrative Service

  
Mike T. B. Ramos  
7-18-17



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

July 7, 2017

**MS. ASTER FORTEZA**  
MANARA MARKETING  
15 Aster St., Greenpark Village  
Cainta, Rizal

Dear **Ms. Forteza**:


Per attached Purchase Order No. **2017171**, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of Airconditioning Supplies*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. ANDREA CELENE M. MAGTALA**  
Director IV, Administrative Service

  
Mikael F. Babilonia 7-18-17  
Conforme / Date